



# U.S. Department of Education Federal Direct Loan Program

## Program Year Closeout Zero Balance Confirmation Form

**Date:** \_\_\_\_\_

**School Name:** \_\_\_\_\_

**G-code:** \_\_\_\_\_

**Name of School Official (Print)** \_\_\_\_\_

**Title of School Official** \_\_\_\_\_

**Telephone #/E-mail:** \_\_\_\_\_

**Program Year to be Closed Out:** \_\_\_\_\_

**732-LOS Ending Cash Balance:** \_\_\_\_\_

**End Date of 732-LOS:** \_\_\_\_\_

**School Ending Cash Balance:** \_\_\_\_\_

**End Date of School Balance:** \_\_\_\_\_

I am certifying that my school's internal cash balance is \$0 for the Program Year referenced above. This is in agreement with the Department's official ending cash balance reflected in my school's most recent 732-LOS report. My school has no outstanding issues for this program year. I understand that by submitting this request, I authorize the Department of Education to take the following actions for the Program Year listed above:

1. The Department will send a closeout letter to your school.
2. The LOC will stop processing or accepting any data without Department review and approval.
3. GAPS will be shut down and your school will be unable to request drawdowns or reallocate funds without Department review and approval.
4. The 732 LOS report will no longer be sent to your school unless your balance changes.

I understand that these measures are being taken to protect my school from further changes to my Ending Cash Balance. If I should need to submit data for this year at a future time, I should contact Loan Origination Center (LOC) at 1-800-848-0978.

**Signature of School Official:** \_\_\_\_\_

Mail a copy of this form to:

Loan Origination Center  
Attn: 2001/02 Closeout/Reconciliation  
P.O. Box 5693  
Montgomery, AL 36103-5693  
1-800-557-7396

Or Fax to: